

CLASS: JOURNALISM
INSTRUCTOR: Mrs. Pack
EMAIL: sarah.pack@sfcakings.org
CLASSROOM: J-203

COURSE SYLLABUS: 2023-2024

COURSE OBJECTIVES / EXPECTATIONS

The course of Journalism is designed to teach students the various forms of journalism, history of journalism, law and ethics, application and analysis of media, as well as strengthening writing skills. There will be a strong focus in writing production and multimedia production. Students are expected to participate in and out of the classroom in order to fulfill the requirements of certain assignments such as conducting interviews, taking pictures, researching, etc.

MATERIALS NEEDED

- One folder with 2 pockets
- Two flip notebooks (**For Interviewing unit, do not label. Turn these in**)
- Loose-leaf paper
- Blue or black pen or pencil

TECHNOLOGY

All high school students are required to have a fully charged, fully functioning laptop in class each day. Cell phones and other tablets are not acceptable devices. Students will be assigned a number and will be required to place their cell phones in the designated area for the duration of the class unless otherwise stated by the teacher. Various broadcasting equipment will be used throughout the course. Students will be expected to handle said equipment with care and respect. Failure to follow proper technology rules and usage will result in equipment privileges being revoked and discipline as stated in the handbook.

EVALUATION / CATEGORY WEIGHTS

Evaluation during the quarter will include classwork, homework assignments, quizzes, and projects. Grading percentages are as follows:

Projects	30%
Quizzes	15%
Assignments	15%
Class Participation	40%

Assignments are to be turned in at the **beginning** of class on the due dates. Late work received by 3:15 on the day it is due will be 10 points or 10% off; if received the next day, it will be considered two days late and 20 points or 20% will be taken off, etc. Some assignments will not receive late credit. If no late credit will be awarded to an assignment, an announcement will be made prior to the assignment due date.

Note: The school has obtained a program called **TurnItIn**. This program is used to detect plagiarism and will be implemented with most papers and assignments given in grades 7-12.

CLASSROOM EXPECTATIONS

- Plagiarism of any assignment is strictly prohibited and will result in a '0' and discipline according to the school handbook.
- All materials are expected to be brought to class unless otherwise noted. Random materials checks will be given throughout the year for a grade.
- It is the **STUDENT'S RESPONSIBILITY TO GET WORK MISSED DUE TO ANY ABSENCE**. Students are responsible to check Canvas as well as the "While You Were Out" folder for any missed work.
- Class discussion is extremely important. Each student is expected to keep up with all assignments and contribute to the class discussion as much as possible.
- Students are expected to wear their "Press Passes" when working on assignments on the school campus.
- It is expected that students understand that some of the assignments that are given throughout the course will be required to be done outside of the classroom. It is the responsibility of the student to plan accordingly.

STUDENT EXPECTATIONS

- It is expected that every student will conduct himself or herself in an orderly, courteous manner at all times with prompt and respectful obedience to all school personnel, following all adult directions without comment. If a student questions a teacher's decision, he/she should speak to the teacher privately after class. At that time, he/she should respectfully explain the situation and wait for the teacher's response.
- It is expected that every student will respect the feelings and rights of others. This includes students, teachers, and visitors.
- It is expected that every student will conduct himself or herself in an honest manner, avoiding such actions as lying, stealing, and cheating.
- It is expected that every student will be on time for each class and be prepared with a proper mental attitude and all their necessary materials and assigned work.
- It is expected that every student understands that the teacher's desk, computer, and other personal belongings and work area is personal property and will be treated as such.
- It is expected that every student will remain in compliance with the classroom teacher's rules, policies, and procedures.

DISCIPLINE PROCEDURES

- The student will receive a verbal warning the first time.
- The student will receive a written warning the second time that will be sent home to the parents via FACTS and a conference may be requested.
- The teacher will assign a penalty to the student in the form of detention, written assignment, or other discipline deemed appropriate if there is a third occurrence of discipline issues.
- The teacher may refer the student to the Administration if a fourth incident arises.

SYLLABUS ACKNOWLEDGMENT

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This syllabus contains important information specific to this course. It is important for parent and student to read and discuss the information.

We urge you to activate your *FACTS* account online and use it as a resource.

After reading the syllabus, fill out this form and return it to Mrs. Pack by **Monday, August 14th**. The syllabus is to be kept in your class folder.

Student Name (PRINT) _____

Student Signature _____

I have read the course syllabus...

(Parent Signature) _____